

Culcairn P&C General Meeting					
<b>Date</b>	Thursday 20 <sup>th</sup> June 2019	<b>Week</b>	8	<b>Term</b>	2
<b>Chairperson</b>	Jena Kent	<b>Commenced</b>	7.10pm		
<b>In Attendance</b>	Craig Allibon, Vic Hocking and Tara Jongeneel				
<b>Apologies</b>	Amie Godde, Pam Leov, Laura Fenwick and Meralyn Fage				

<b>Previous Minutes</b>	Read and Accepted				
Business Arising					
Description	Follow Up		Actioned By	Action Date	
LHK Cubby	Meeting to be arranged to discuss price and product		Jena	August	
Uniform Change	Still some votes required. Another letter to be drafted that will go in depth about process and issue invite to next P&C		Tara	June	
Minutes	Tara to use new and old format for comparison and vote at next meeting		Tara	June	
Calendar	Calendar to be populated and distributed		Tara	June	
<b>Moved</b>	Jena	<b>Seconded</b>	Vic		

Correspondence In			
Description	Follow Up	Actioned By	Action Date
Hume Bank	Statements	Vic	Complete
Foodworks	Statement	Vic	Complete
Fundraising	Advertising	Committee	Complete
Correspondence Out			
Description	Follow Up	Actioned By	Action Date
Thank You	Thank you letter for support for colour fun run to be sent to Bunnings, Greater Hume Shire, Safepak and Football club	Tara	June
P&C Report	Condensed report/excerpt to be developed for newsletter	Tara	June

Principals Report			
Description	Follow Up	Actioned By	Action Date
Excursions	¾ excursion to Beechworth term 4 date TBA	Craig	August
Silver Certificates	Students will have a silver lunch this year first one will be the 3 <sup>rd</sup> of July	Craig	Complete
Kindergarten Transition	Parent meeting 20 <sup>th</sup> August Jena to attend and give P&C report First transition day 22 <sup>nd</sup> August last day 26 <sup>th</sup> September	Jena Craig	August Complete

Parent Teacher interviews	Parent Teacher interviews Week 3 Term 3	Craig	August
Yr. 6 Farewell	Year 6 farewell to be catered by the Culcairn football netball club	Craig	Complete
Playground upgrades	Grants to be explored	Vic	July
	Playground markings artwork quote very high price Suggestion of a large shade shelter for all weather outdoor play	Craig Committee	Complete Complete
<b>Moved</b>	Craig	<b>Seconded</b>	Tara

<b>Treasurers Report</b>			
<b>Description</b>	<b>Follow Up</b>	<b>Actioned By</b>	<b>Action Date</b>
Laptops	\$4000 cheque given to school for new laptops	Vic	Complete
Colour Fun Run	Raised in total \$2124.85	Vic	Complete
Election Day	Raised \$538.50	Vic	Complete
YTD fundraising	To date this calendar year total funds raised are \$4372.31	Vic	Complete
<b>Moved</b>	Vic	<b>Seconded</b>	Jena

<b>Uniform Shop Report</b>			
<b>Description</b>	<b>Follow Up</b>	<b>Actioned By</b>	<b>Action Date</b>
NIL	NIL		
<b>Moved</b>		<b>Seconded</b>	

<b>Fundraising</b>			
<b>Description</b>	<b>Follow Up</b>	<b>Actioned By</b>	<b>Action Date</b>
Colour Fun Run	Prizes to arrive this week	Jena	June
Major Raffle	Tara to contact Biti's for Fuel voucher Sell tickets in main street 2 dates TBA	Tara Tara	July July
Education Week	BBQ date TBA	Craig	July
Henty Field Days	Volunteers will be required	Jena	September
Culcairn Show	Catholic school refused offer to run show catering this year. Pre-school and High school to be approached for assistance	Jena	September
Super 8'S	Catering 18 <sup>th</sup> October	Committee	October
Twilight Markets	November 15th b Flyers to be printed Investigate local markets Jena to find prior Market information Ad to be placed in Oasis Newsletter	Committee Jena Committee Jena Jena	November June August June June

General Business			
Description	Follow Up	Actioned By	Action Date
Storage Shed	A P&C storage shed is proposed to be built. To be discussed at further meetings.	Committee	Ongoing
P&C information evening	Committee is attending a P&C information evening on the 25 <sup>th</sup> of June	Committee	June
P&C email	P&C federation offers email platform with Document drive, this is to be created	Vic	July
Registration	P&C members to be registered with P&C Federation	Jena	July
Constitution	If P&C do not have one, one needs to be created.	Vic	July
Social Media	Social Media policy signed. Facebook page to be converted	Jena, Craig, Vic	July
Oasis	Agreed that the P&C contribute financially and content to the Oasis	Jena	June

<b>Attachments</b>	Principals Report, Treasurers Report
<b>Next Meeting</b>	4pm 1 <sup>st</sup> August 2019
<b>Meeting closed</b>	8.10pm

## P&C UPCOMING EVENTS AND IMPORTANT DATES

EVENT	LOCATION	DATE & TIME
P&C Meeting	Culcairn Public School, Library	1/8/2019 4pm
Henty Field Days Catering	HMFD site, Henty	17/9/2019-19/9/2019
Culcairn Show Catering	Culcairn Sports Ground	5/10/2019
Super 8's Catering	Culcairn Sports Ground	18/10/2019
Twilight Markets	Culcairn Public School	15/11/2019